

PUBLIC NOTICE OF REGULAR MEETING

A regular meeting of the Board of Trustees of Vernon College will be held in the Board Room of the Osborne Administration Building Vernon, Texas

The meeting will be held at 11:30 a.m. on **Tuesday, the 25th** day of November, 2008, to consider and act upon lawful subjects that may come before it, including, among others, the following:

AGENDA

1. Call the meeting to order.
2. Consider approval of the Minutes of the October 29, 2008 Regular Meeting and the November 7, 2008 Special Meeting. - Exhibit
3. Consider approval of the *Financial & Investment Reports* for the month ended October 31, 2008. – Exhibit
4. Consider approval of Zero (0) Tuition for the ‘Leadership Vernon Academy’ scheduled for January 9- May 6, 2009. - Exhibit
5. Public Comments.
6. Personnel. – Exhibits
 - A. Resignation. – Criquett Lehman, Director of Student Activities, effective December 19, 2008.
 - B. Employment. – (1) Crystal Kitchin, Custodial Technician/CCC effective November 4, 2008, with an annual salary of \$18,612 (at-will); (2) Gregory Neth, Custodial Technician/CCC effective November 4, 2008, with an annual salary of \$18,612 (at-will); (3) Russell (Lance) Worley, Custodial Technician/CCC effective November 4, 2008, with an annual salary of \$18,612 (at-will); and (4) Daniel Sheets, Custodial Supervisor/CCC effective November 4, 2008 with an annual salary of \$28,188.
 - C. Internal Transfer. – Constance Schroeder-Sloan from Classified II Lab Assistant/PBX, CCC to Classified I, Testing Clerk, CCC & SLC, effective December 1, 2008, with an annual salary of \$19,237.
7. President’s Report
 - A. Report on the status of the Security Committee. – Exhibit
 - B. Letter to Governor Rick Perry concerning budget restraints. – Exhibit
 - C. Letter to Superintendent Dawson Orr, W.F.ISD Superintendent. – Exhibit
 - D. Report on Student Services/Activities:
 - (1) Counselor Appreciation Luncheons. – Exhibit
 - (2) Annual VC Turkey Trot – November 18. – Exhibit
 - (3) VC Theatre Ensemble’s production of *Three the Hard Way* – November 20, 21, and 22. - Exhibit
 - E. Vernon College’s HVAC Instructor Scott McClure recognized by the Texas Council of College Instructional Leaders. – Exhibit

- F. Vernon College Community Activities:
 - (1) Coat, hat and scarf drive sponsored by STSA (Surgical Tech Student Association), Phi Theta Kappa, and W.F. Student Forum.
 - (2) “Star Tree Christmas” project sponsored by the Employee’s Forum.
 - (3) Fund Raiser for the United Samaritan Services of Vernon and the Wichita Falls Faith Mission sponsored by the Administrative Staff Association.
- G. Philanthropic Report. – Exhibit
- H. SACS Commission on College’s Annual Conference December 6-9, San Antonio, Texas.
- I. Vernon College Annual Christmas Party – December 5, 2008 – Wichita Falls. – Exhibit
- J. Receive Minutes from the following organizations (information only):
 - (1) Student Government Association
 - (2) Student Forum
- 8. Personnel – Closed Session to discuss status of the Presidential Search.

NOTE: DURING THE COURSE OF THE MEETING, THE BOARD MAY GO IN TO CLOSED SESSION IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE, TO DISCUSS ITEMS INCLUDING SUBCHAPTER 551.074 – Personnel.